



To

April 11, 2022

The Secretary  
SIRC - The Institute of Chartered Accountants of India  
Nungambakkam High Road, Chennai – 600034.

Sir,

Sub: Vacancy for CA ARTICLES and PAID ASSISTANTS– reg.



We have vacancies for CA Articles and Paid Assistants in our firm.

Our firm is a medium sized, centrally located concern with good infrastructure, offering a wide range of work exposure that encompasses:

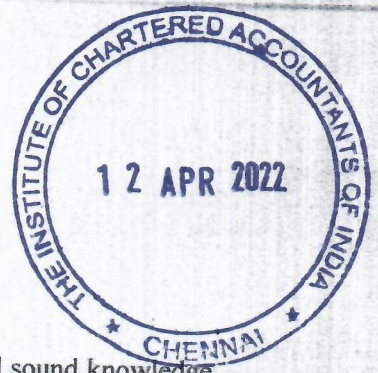
- Corporate Statutory Audits, Internal Audits and Tax Audits.
- Taxation matters of different entities i.e., Individuals, Firms, AOPs and Trusts
- Statutory compliances and filing of e-returns under Income tax, Goods and Service tax and corporate laws.
- Imparting training in various aspects of Income Tax right from preparation and submission of Income-tax returns to compliances relating to assessment, appeal and related matters.

We firmly believe that the exposure and training to articles in multiple areas as detailed above, would instill greater confidence in them and be on their own either in practice or in service at the end of the article ship period.

**Details of Vacancy for Articled Assistant:**

Currently, there are 3 vacancies for Articled assistant in our firm. Candidates who have completed both groups of IPCC/Intermediate can apply for articleship. Stipend will be provided at par with the industry standard.





**Details of Vacancy for Paid Assistant:**

There is one vacancy for Paid Assistant in our firm. Candidates with good and sound knowledge in accounts writing, finalization, Income-tax return preparation and filing and preparation and filing of TDS and GST returns is required.

Candidates who have completed their articles training/ completed 1 group or both groups of IPCC/Intermediate and subsequently worked in a Chartered Accountant's firm for more than five years will be given preference.

Salary will not be a constraint for deserving candidates and will be commensurate with the qualification /experience.

Candidates with dedication and willingness to learn and have the above qualifications can email their resumes to [info@sravica.com](mailto:info@sravica.com) and contact us at 044-24991120/ 044-24992848/ 8903716200.

Thanking you

Yours truly,  
For S.Ravi & Associates  
Chartered Accountants

CA.R.Harini  
Audit Manager

